

# How to Use MARVELous Resources



<http://www.maine.gov/marvel>

Use this web site to access full-text magazine, newspaper and scholarly journals in a wide variety of subject areas and academic levels. There are resources for children, encyclopedias, literary, business, and medical sources and more.

1. Enter the web site above. If you are accessing these databases from home, you will be required to enter your **username** and **password** which you create for yourself. Registration is free.
2. Click on the **name** of the database you wish to search. Many of the databases use the search screen shown here. Click on **EBSCOHost Database Collection** for an option to search several databases at once.
3. Type in your topic in the search box provided. You may limit your search to a magazine title, date and to full text, if you wish. Take note of other options such as searching for terms within the text of the article.
4. You will get a list of results. Many, but not all, of the articles will be available as full text. Click on the article title to view, print or e-mail it.
5. A handy feature is the use of the **folder** on the top right of the results screen. This allows you to e-mail and print more than one article at a time.
6. For multiple articles, click on the **"add"** option next to the articles you wish to print or e-mail.

The screenshot shows the EBSCOHost search interface. At the top, there are navigation links: [New Search](#), [View Folder](#), [Preferences](#), and [Help](#). Below these are buttons for [Sign In to My EBSCOhost](#), [Basic Search](#), [Advanced Search](#), and [Choose Databases](#). A green bar contains buttons for [Keyword](#), [Subjects](#), [Publications](#), [Dictionary](#), and [Images](#). The search results section shows a search for "gasoline prices" with a "Search" button and a "Clear" button. Below the search bar, there are links for [Database Help](#) and [Search Tips](#). A folder icon with the text "Folder is empty." is visible. The results list shows two items: 1. [America's Black Gold](#) by Debra Newbold, and 2. [Burst the Bubble](#) by Steve Forbes. Each item has links for [HTML Full Text](#) and [PDF Full Text](#). A folder icon with the text "Add (1-10)" is visible next to the first item.

Click on your folder to proceed with printing and e-mailing options.

## E-mail Manager

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Articles
Bibliographic Manager

Number of items to be e-mailed: 10

E-mail Address:   
*Separate each e-mail address with a semicolon.*

Subject:

Comments:

**Include when sending:**

☒ HTML Full Text (when available)

☒ PDF as separate attachment (when available)

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☒ Standard Field Format

☐ Customized Field Format

Select Fields

Note **PDF** option. Check this box if applicable.

In addition to **Abstracts** or summaries, a citation can include **HTML Full Text** (the complete article) and **PDF** (article image)

7. Some notes on PDF (Portable Document Files): You must open PDF files before you can print them. This is to your advantage since a file of this type can be much larger than you want to print or e-mail. Some can be quite lengthy, including pictures and other graphics. You can e-mail PDF files without opening them first. A PDF file should be sent as a separate attachment. Adobe Acrobat Reader software is necessary to open and view PDF files.

There is an option to “**estimate the number of pages**” before you print. You can print just a few of the pages if you wish.

**If you have any questions, please ask for assistance at your local library.**